

Irish Funds Digital Seminar, October 7 – Quick User Guide

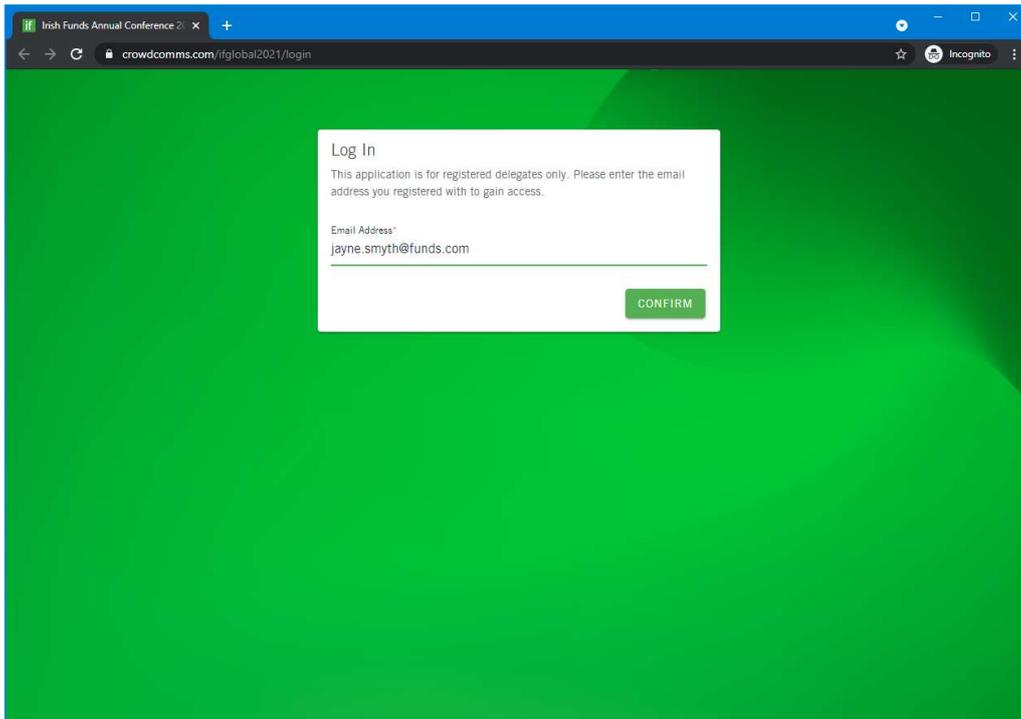
Please take 5 minutes to read this guide on attending the event online and making the most out of the digital platform (including networking, viewing sessions and audience interaction).

IMPORTANT INFORMATION:

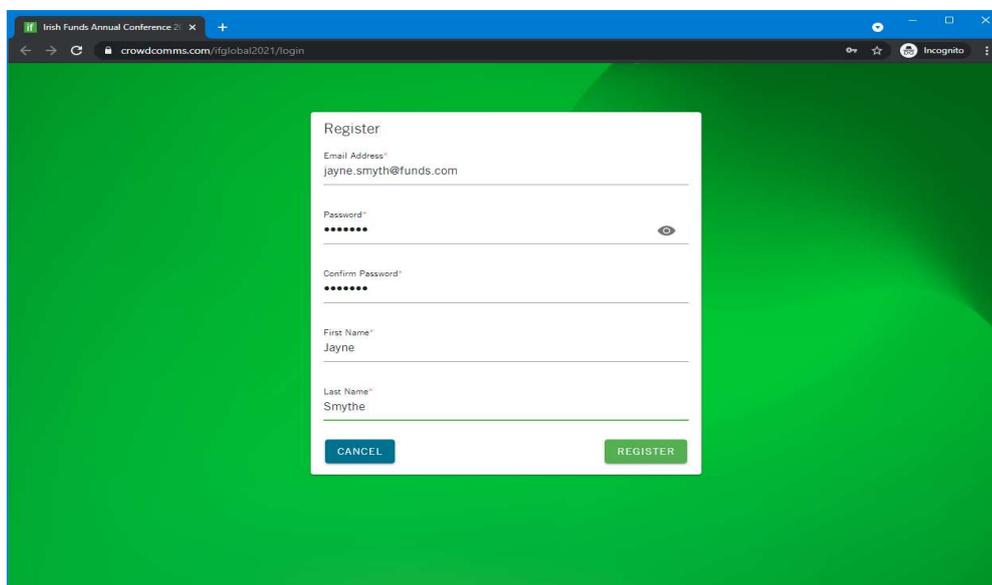
- The digital platform works with the latest versions of **Chrome, Firefox, Chromium and Safari 14+** browsers. Other browsers including Internet Explorer are not supported.
- You can **'pop-out' the session window** while watching any of the panels and speeches to continue browsing other parts of the platform without losing audio or video.

Logging on and networking instructions

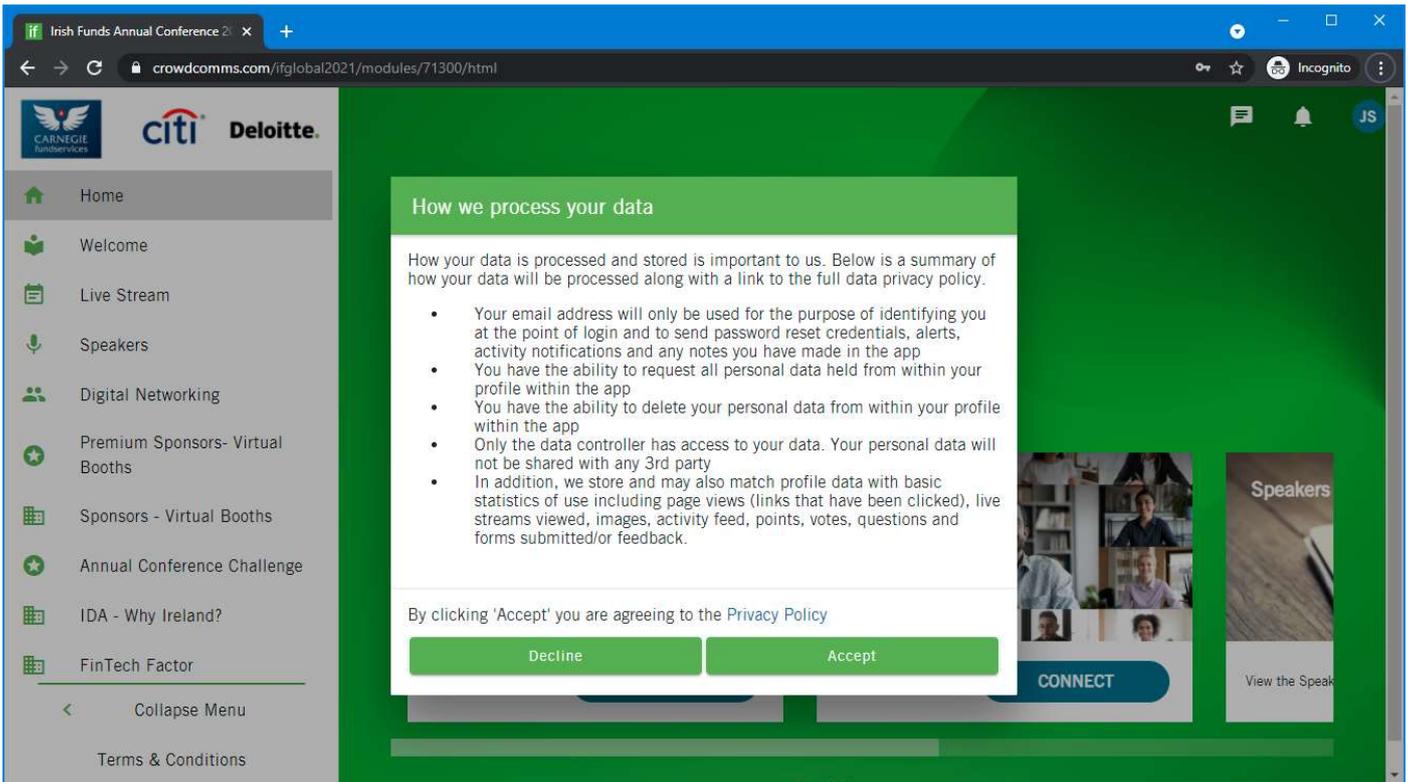
1. Go to <https://crowdcomms.com/ifglobal2021> and enter the email address you registered with.



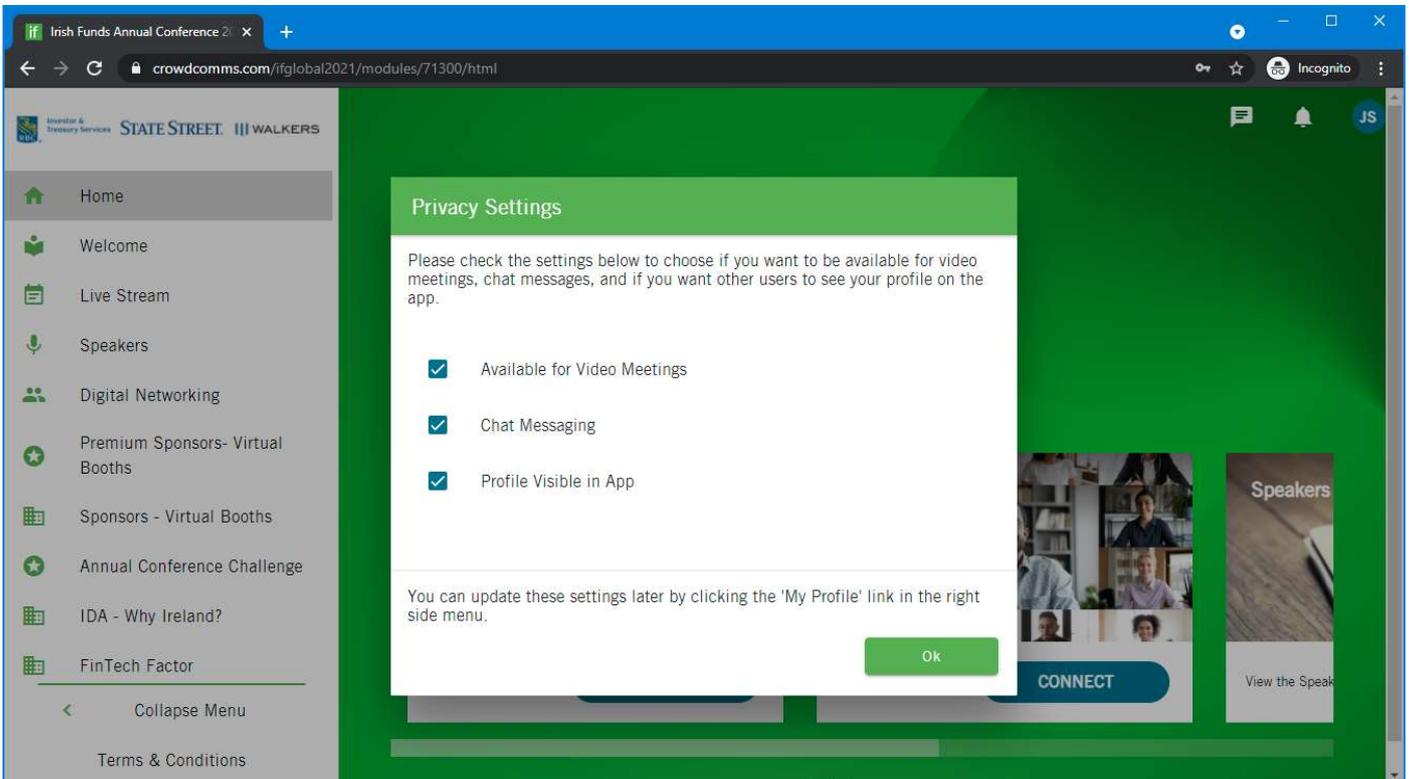
2. **Choose a password and input your name.** If you have previously used the CrowdComms platform over the past 6 months (e.g., at the Irish Funds Annual Conference 2021), you will be asked for your existing password (which can be reset if forgotten).



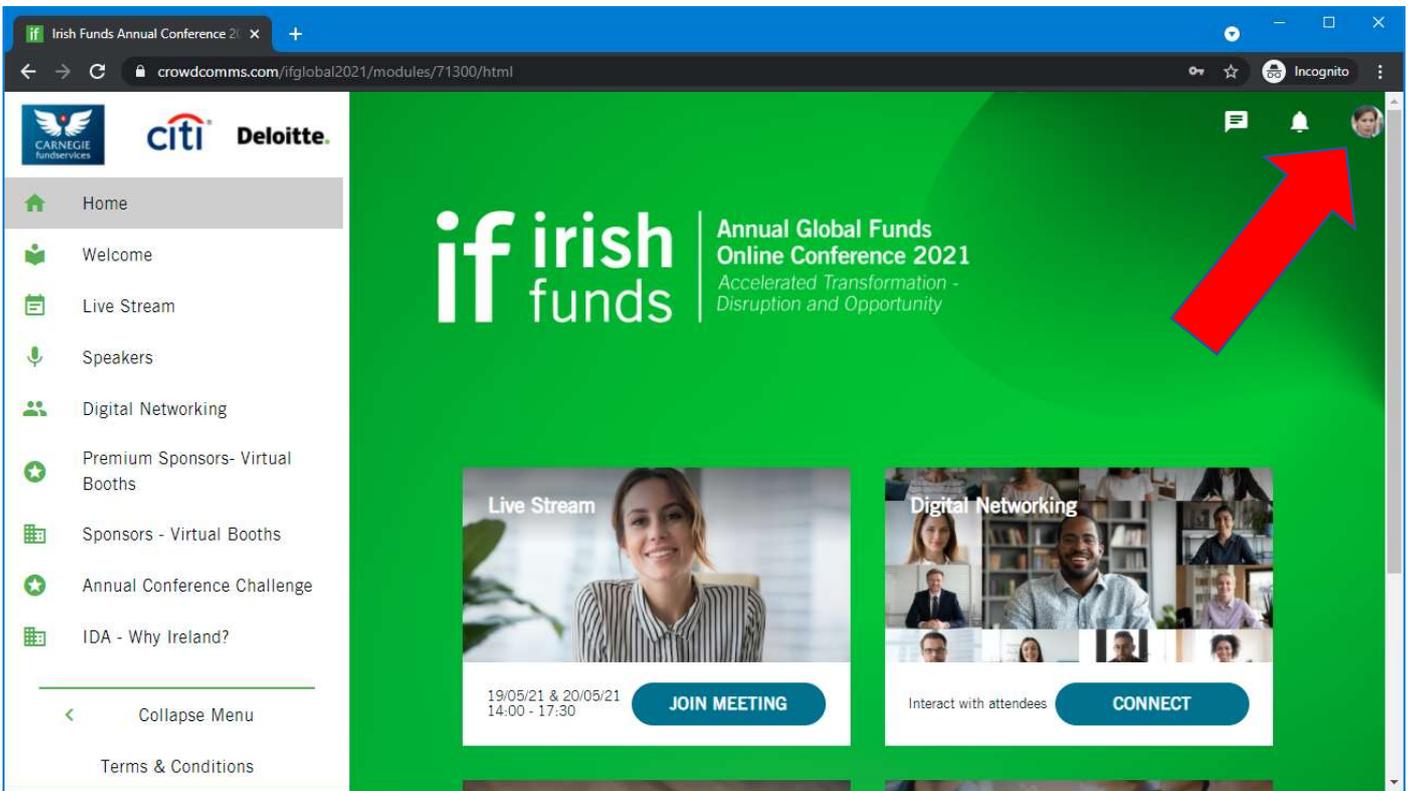
3. Accept the GDPR disclaimer.



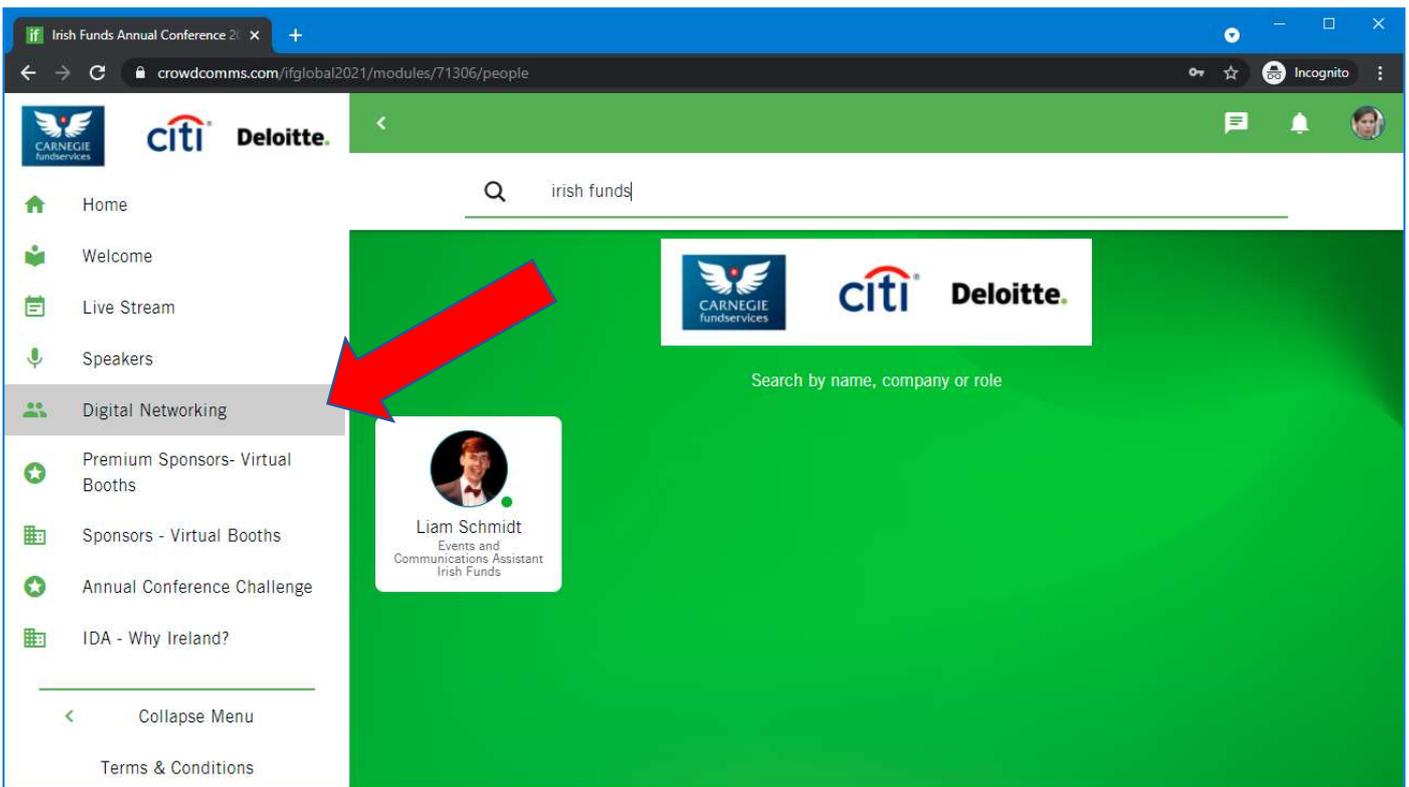
4. Choose how and if your profile will appear on the platform. We encourage attendees to enable both **Video** and **Chat Messaging** and **Profile Visible in App** to facilitate networking on the platform.



5. **Complete your profile.** Click on the top right-hand corner icon and then “**My Profile**” to complete your personal profile. To facilitate and encourage networking, we suggest attendees to include a photo. You can also add a brief biography, contact details and a LinkedIn profile. You will also receive points towards the **Digital Seminar Challenge** (see more details further below) by completing your profile. *Note that you have the option to delete your personal data on the platform here at any stage.*

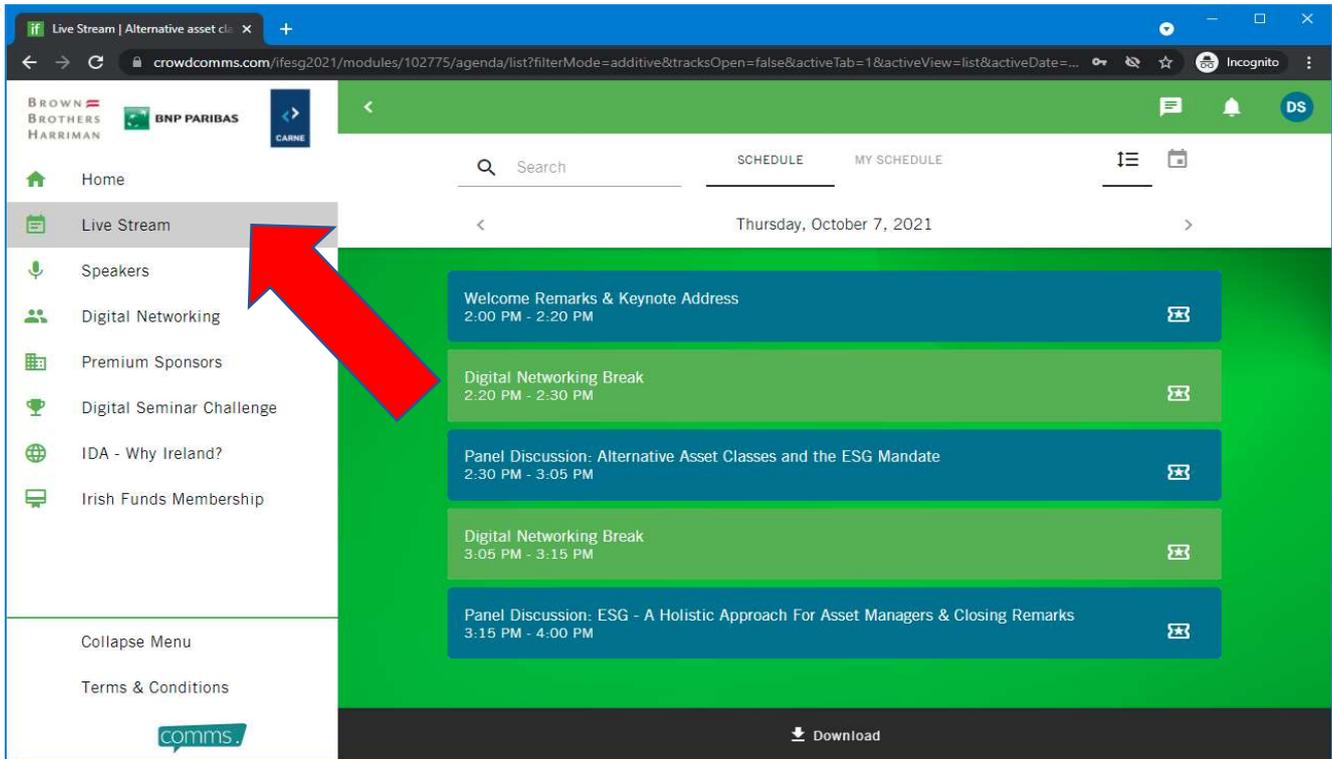


6. **How to network** - People who are available for networking will be listed under the “**Digital Networking**” menu link. **You can search by name, role or company**; by clicking on another attendee’s profile, you can see if they are live online, and you will have the option to contact them directly via live video or text chat. The platform will remain open for 7 days after the seminar takes place to facilitate networking.



Live Stream – presentations and panel discussions

All agenda content of panel discussions and presentations will take place on the “**Live Stream**” menu tab. Once a session has taken place, it will be available to replay on-demand under that session tab, 30 minutes after the end of that session.



Digital Seminar Challenge

We have 5 great prizes of Amazon vouchers on offer for our seminar attendees. Move up the Leaderboard by submitting the correct answers to the challenge questions. To find the correct answers you must visit the virtual booths from the sponsors and either ask the company representatives or find the information in the marketing material, company brochures or videos. Full details are available on the **INFO** link.

